


THE COLLEGE OF NEW JERSEY MEDIA CLASSROOM INSTRUCTIONS

1. Turn the system on by pressing in on the touch screen. The system takes about 60 seconds to warm up.
2. Select the source you wish to display using the source buttons on the touch screen. (PC, DVD, Laptop, Doc Cam, AUX Input)
3. If you will be displaying the PC, you must first turn it on and log in using your TCNJ ID.
4. If you are connecting a laptop computer, you may have to enable the laptop's external VGA output (in Windows 7 this is done by pressing +P on your keyboard.)
5. If you are using the BluRay/DVD player, the touch screen will show your buttons for Play, Fast Forward, Rewind, menu selection, etc.
6. Volume is controlled by the buttons the Volume Up, Down, and Mute buttons on the touch screen.
7. If you are connecting an external source over HDMI or Audio/Video cables, select the AUX INPUT button, then select AUX HDMI or AUX VIDEO.
8. When you are done using the system, turn it off with the "Off" button. The touch screen will ask you if you are sure you want to shut down. You must select "Yes" if you want the system to shut down.
9. Please remember to log off the PC, lock the cabinet and shut down the system at the end of each class.

MEDIA & TECHNOLOGY SUPPORT SERVICES

<http://mtss.pages.tcnj.edu>
HELP DESK—x2660