

## **STEM Building Instructions**

1. Touch the screen on the touch screen controller to start – this will turn the projectors on and lower the screens. If you are using the computer, now is a great time to make sure it is powered on and that you are logged in.
2. The touch screen is divided into two parts. The left side of the screen has a scrolling list of sources available, you can scroll left to right, and when you see the source you wish to display, hold your finger down on it and drag it down to the “Left Display” or “Right Display” box, and let go. This will send the selected source to that projector. If you want to show the same source on both projectors, drag the source icon to the left display, then let go of it, select it again and drag it to the right display.
3. If you select a source that has controls, such Blu-Ray or AppleTV, those controls will appear in the right hand side of the touch screen controller.
4. If you want to blank the projector, put your finger on the source icon and drag the icon off of the “Left Display” or “Right Display” box, this will change the screen to black.
5. To adjust the volume of the system, you can use the up and down arrows on the far right hand side of the touch screen.
6. When you are done using the system, press the Power button in the top right hand corner of the touch screen controller.
7. To connect a laptop to the system, you can use the HDMI cable near the monitor and select the “Laptop HDMI” source.
8. If you have another auxiliary device, you can connect an HDMI, Composite A/V cables, or VGA and audio cables to the input plate in the desk. When you send the “Aux Plate” source to a projector, the system will detect what kind of signal you are sending and automatically send it to the projector.

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