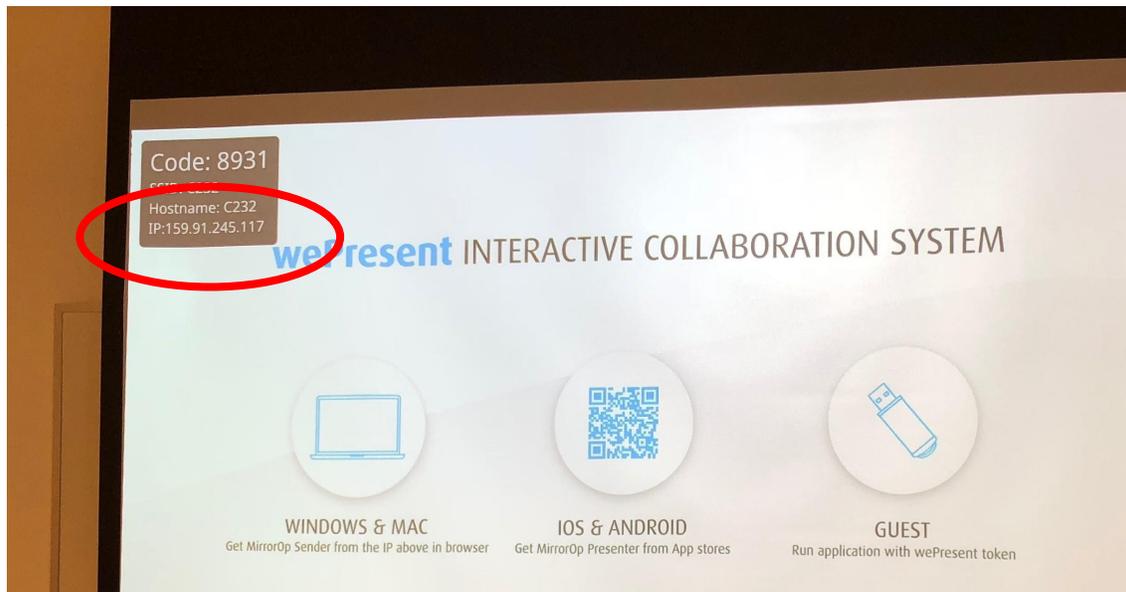


Connecting to WePresent

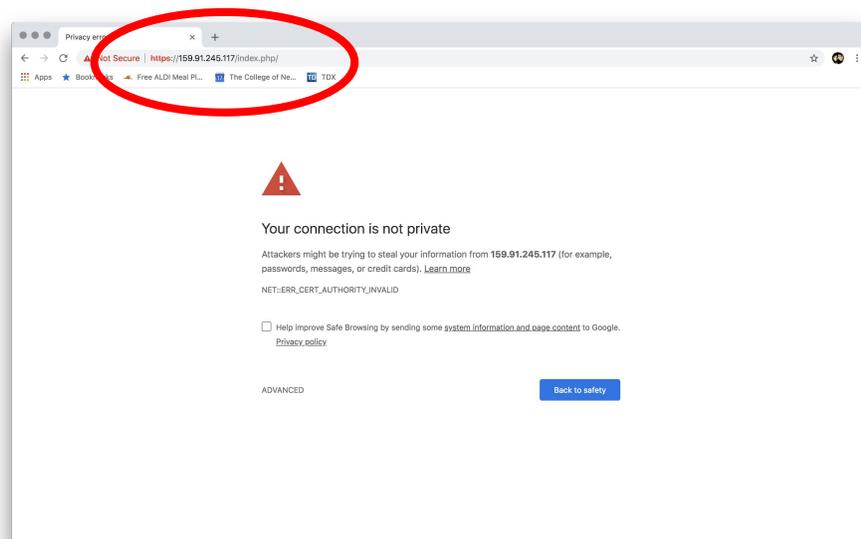
(Be sure your wifi is on and you're connected to "eduroam")

Connecting for the first time...

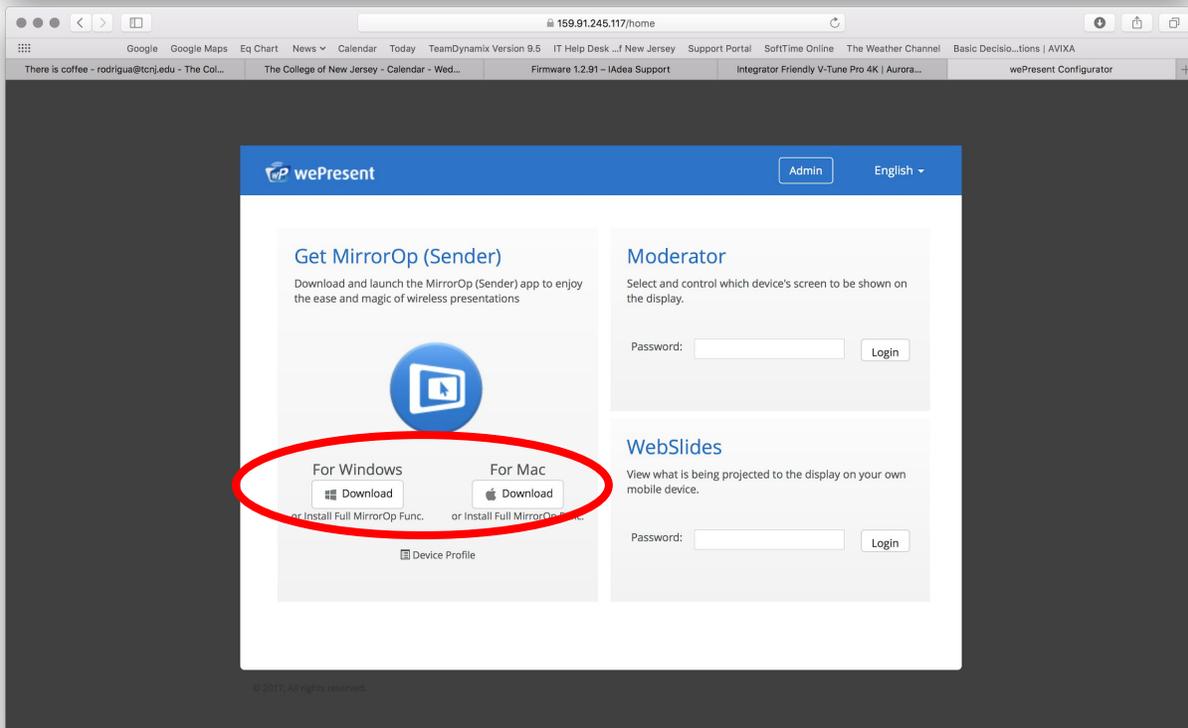
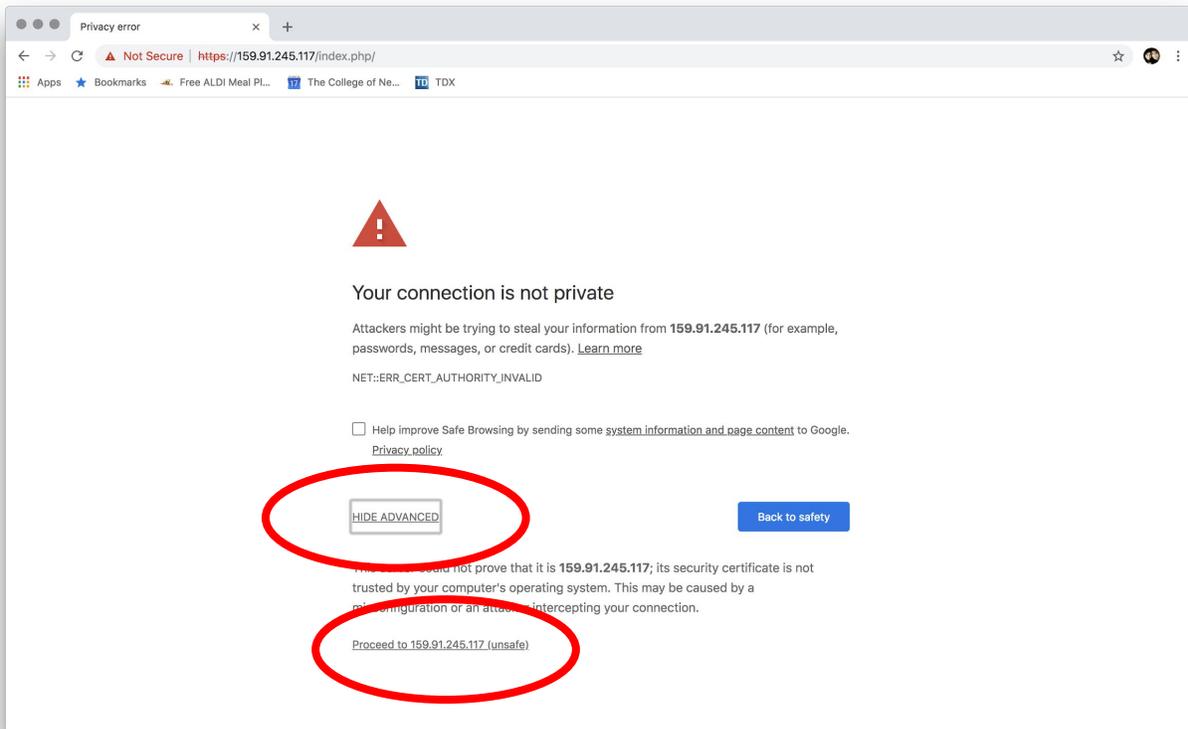
- ❑ Turn on system in the room and ensure you see the WePresent default page
- ❑ Note the "IP:" address



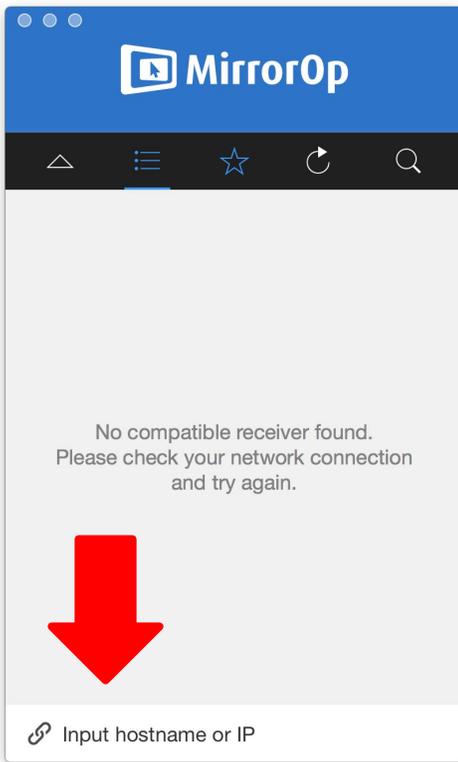
- ❑ Open your internet browser (Chrome)
- ❑ In the address bar, enter only the numbers of the IP, including the "." in-between
- ❑ You may be taken to a warning page



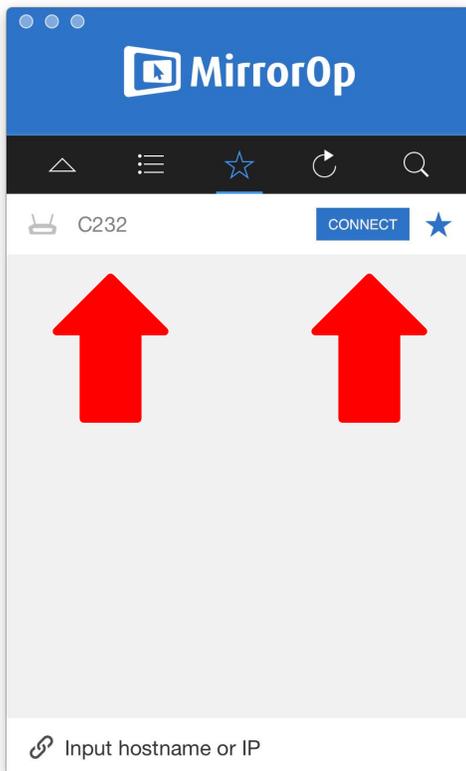
- ❑ Click “Advanced” and then “Proceed to...”
- ❑ You will be brought to the WePresents home site where you can download MirrorOp. Choose the correct operating system you are using



- ❑ You will only need to follow the above steps the first time you are attempting to connect to a WePresent

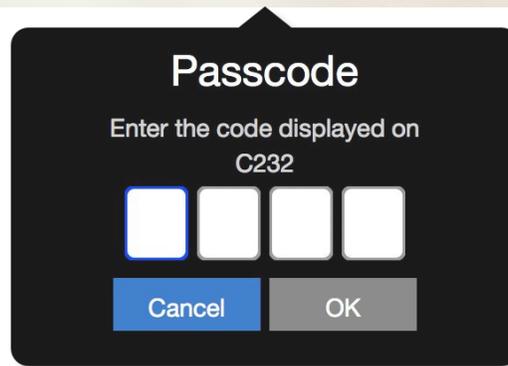
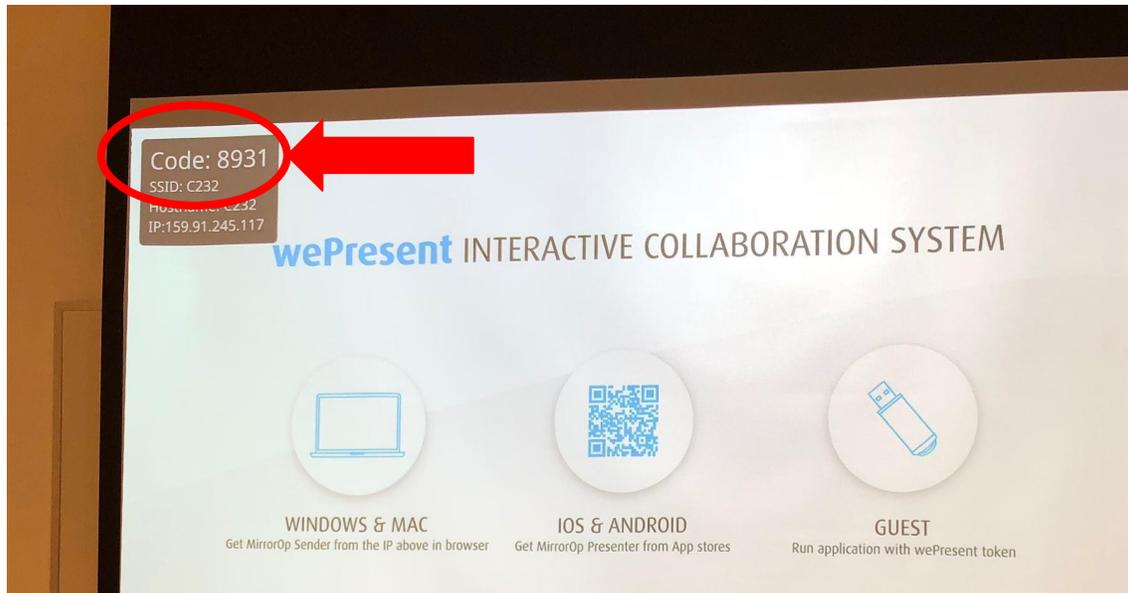


- ❑ After you have installed MirrorOp, open the program
- ❑ The program will try to automatically search for a WePresent device. You can cancel this process.
- ❑ In the text field “Input hostname or IP”, type in the IP of the device (you entered this in your internet browser)

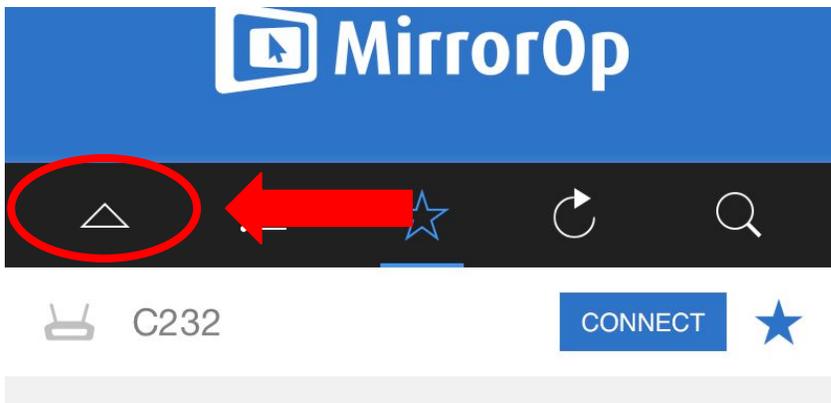


- ❑ The device name will show up in the list
- ❑ Verify the name of the device matches the building/room you are in
- ❑ You can click the star next to the name to save it to your favorites list. This will save the device for the next time you open the program, in order that you do not have search for it again.
- ❑ Next, click “Connect”

- ❑ After you click connect, you will be required to enter the pin as shown on the display

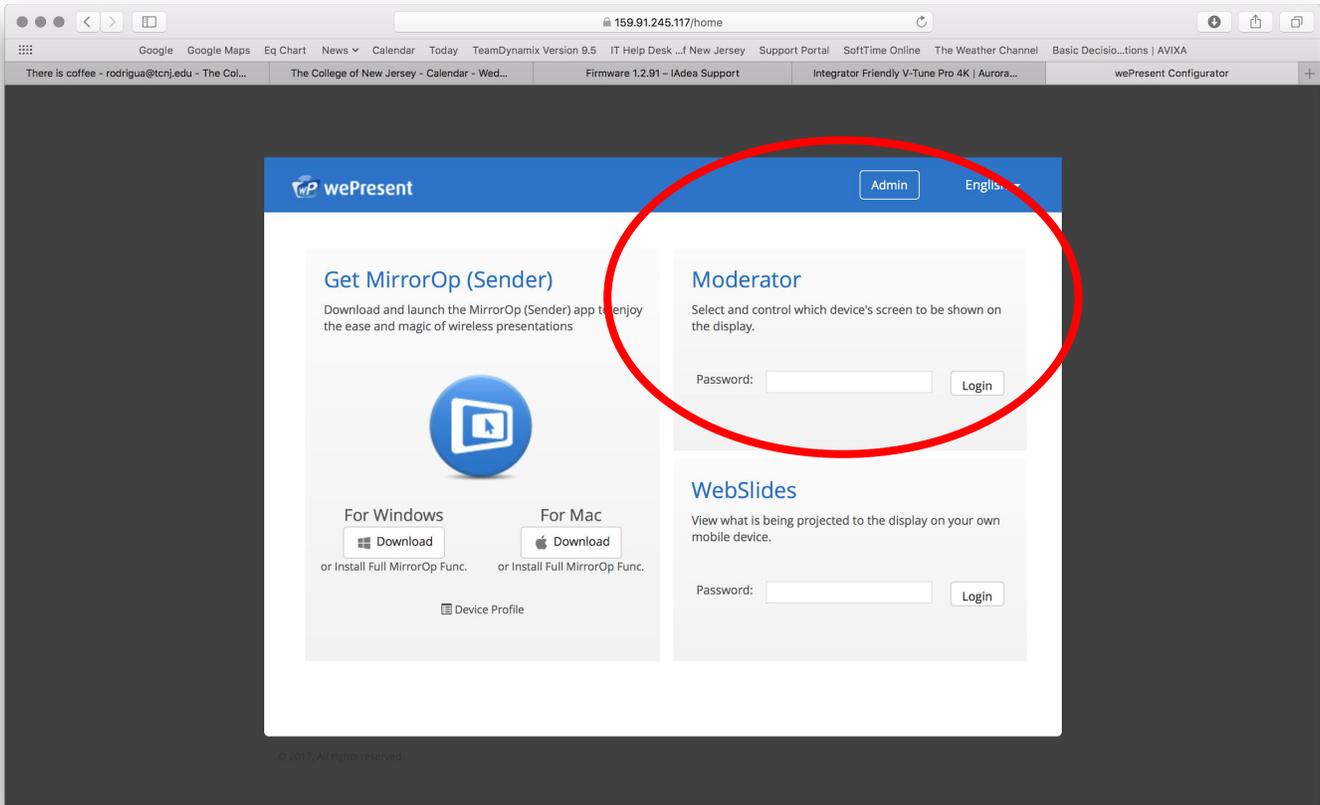


- ❑ Once connected, hit the UP arrow and transport controls will appear. When you press PLAY, your screen will display on the classroom display. You can PAUSE to freeze the image or press STOP to end sharing



Moderating Multiple Users

- ❑ To moderate all users connected to the WePresent, sign into the moderator portion of the webpage on your internet browser (the password is: admin)



- ❑ After users/students follow the above steps to download the program and connect, you will see a list of all users connected to the WePresent and be able to enable or disable users to display their device/computer, including your own computer/device. Up to 4 devices can display simultaneously

